

WebSpace - Logging In To Your WebSpace

Each WebSpace has three URLs by default:

Your username will be used in the url and is associated with your [Royal Roads academic account](#). Your username (which is usually your first initial and your last name, but may contain a number in front of your last name, for example: **jsmith** or **j1smith**), and RRU email address will be linked to your WebSpace site.

In the examples below, replace jsmith with your RRU username:

1. Public view and site url - <https://webspacespace.royalroads.ca/jsmith/>
2. Login page url - <https://webspacespace.royalroads.ca/jsmith/wp-login.php>, (substitute your **username** for jsmith into your favorite browser).
3. RRS feed of your blog posts - <https://webspacespace.royalroads.ca/jsmith/feed/>

To learn how to log in and go directly to your site's home page, watch this video or read step-by-step (below):

Related Articles

- [WebSpace - Creating Content, Pages, And Posts](#)
- [WebSpace - Take Your WebSpace With You When You Graduate](#)
- [WebSpace - Adding An Editor, Author Or Contributor To Your WebSpace](#)
- [WebSpace - Putting Up A Under Construction Or Maintenance Mode Page](#)
- [WebSpace - Optional Plugins](#)

To edit, there are a few ways of logging into your WebSpace, **pick one** of the options below:

Option 1: Log in directly - add your username and wp-login.php to the WebSpace url:

E.g. <https://webspacespace.royalroads.ca/yourRRUusername/wp-login.php>

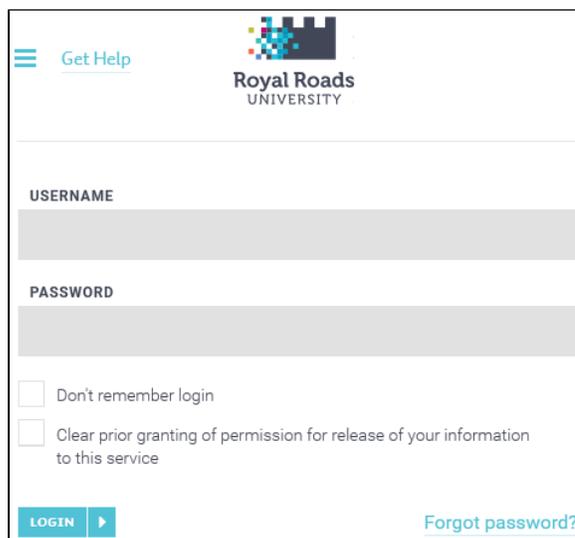
- For example, using jsmith as the username, replace the above "yourRRUusername" with your username.

It will now look like this - <https://webspacespace.royalroads.ca/jsmith>

- Then **add wp-login.php** to the end and it will become this:

<https://webspacespace.royalroads.ca/jsmith/wp-login.php>

- Sign in using your Royal Roads [academic account username](#) and password, the same one that you use for Moodle. This is what the login screen looks like:



The screenshot shows the login interface for a Royal Roads University WebSpace. At the top left, there is a 'Get Help' link. The Royal Roads University logo is centered at the top. Below the logo, there are two input fields: 'USERNAME' and 'PASSWORD'. Underneath the password field, there are two checkboxes: 'Don't remember login' and 'Clear prior granting of permission for release of your information to this service'. At the bottom left, there is a blue 'LOGIN' button with a right-pointing arrow. At the bottom right, there is a blue link that says 'Forgot password?' with a right-pointing arrow.

Although managed by Royal Roads, the WebSpace service is hosted by a FIPPA compliant Canadian web hosting company so we can take advantage of the top tier data centers and high infrastructure reliability. When you login to your hosted WebSpace, Royal Roads servers sync your name and email address. The first time you login, you will be asked to consent to this data sync. If you select the "Clear prior granting of permission for release of your information to this service" when you login successive times, you would be again asked for consent for the data sync otherwise you are only asked the first time you login.

You are about to access the service:
webspacespace.royalroads.ca

Information to be Provided to Service	
commonName	WP Student
displayName	WP Student
eduPersonAffiliation	student;member
eduPersonPrincipalName	wpstudent@royalroads.ca
email	WPStudent@RoyalRoads.ca
givenName	WP
surname	Student
uid	wpstudent

The information above would be shared with the service if you proceed. Do you agree to release this information to the service every time you access it?

Select an information release consent duration:
This setting can be revoked at any time with the checkbox on the login page.

Ask me again at next login. I agree to send my information this time.

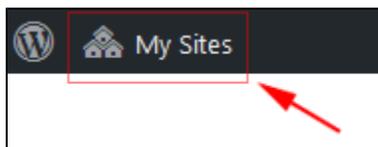
Ask me again if information to be provided to this service changes. I agree that the same information will be sent automatically to this service in the future.

Do not ask me again. I agree that **all** of my information will be released to **any** service.

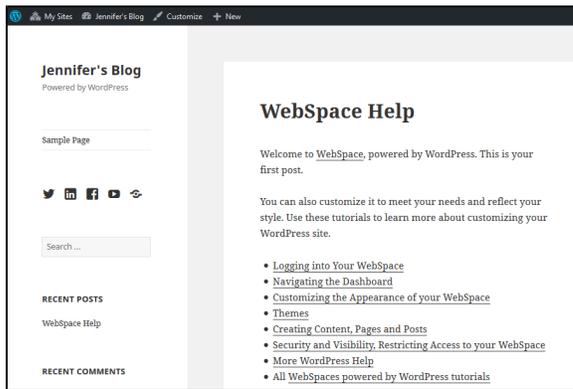
REJECT ✕ **ACCEPT** ▶

Once you click ACCEPT, you are logged in!

- If you don't see your site, look in the top left under My Sites for your site and dashboard.



- You should now see your WebSpace site:



Option 2: META widget

- Or, look for the **META widget** in the left sidebar or footer of your site,
- click the **Log in** link in the widget,
- log in with your Royal Roads username and password.
- Click accept to continue.

Option 3: Go to the root site, <https://webspaces.royalroads.ca>:

(MALAT students - go to <https://malat-webspaces.royalroads.ca> instead)

- then click the **Log In** link in the top right area of your browser window.



- log in with your Royal Roads username and password.
- Click accept to continue.

Note: After logging in, if you don't see your WebSpace site and only see the root site, a site may not have been created yet for you. If your course is using WebSpace, contact your instructor or submit a support [ticket](#) online.

Now it is time to get to know the [WordPress dashboard](#) so you can start [customizing your site](#) and [creating content](#).

Up next: [Navigating the Dashboard](#)



Content on this page is licensed under a [Creative Commons Attribution-ShareAlike 4.0 International license](#).