

Passphrase Requirements

What is a Passphrase

A **passphrase** is another word for a password however it encourages *a sequence of words* or other text rather than a single word to control access to a computer system, program or data. A passphrase is similar to a password in usage, but is generally longer for added security. The passphrase at Royal Roads can also contain spaces, numbers and special characters.

What are the Passphrase requirements

- Minimum 12 characters
- any combination of letters, numbers, space, symbols and/or caps
- Can only be changed once every 24 hours
- Cannot be the same as a passphrase you've used the past 5 times you've changed
- We recommend phrases like "I love Poutine!" or "RRUcomputerservicesisawesome"
- Your account will be locked out after 10 unsuccessful attempts. You must contact Computer Services to have the account unlocked.

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You should create a new, strong passphrase for each site. Using the same passphrase on multiple places, especially that use the same username, can turn a stolen passphrase from an unnerving inconvenience to a full fledged nightmare.

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